

BBA (H) (1st Semester) Examinations, 2021

Subject: Management Process and Organizational Behaviour

Paper: BBA-1.1

Time: 3 Hours

Full Marks: 80

The figures in the margin indicate full marks.

Candidates are required to give their answers in their own words as far as practicable.

Group-A

Answer any six questions.

5x6 = 30

1. What are the features of Management?
2. What should be the qualities of a good manager?
3. What are the advantages of Planning?
4. What are the different types of Culture in an Organisation?
5. What is Organisation Structure?
6. Distinguish between authority and power.
7. Discuss the Process of Communication.
8. What do you mean by Quality of Work Life.

Group-B

Answer any five questions.

10x5 = 50

9. Discuss Henry Fayol's 14 Principles of Management.
10. Why is Management Science as well as Art? Explain.
11. Explain the structure of an Indian Corporate Organisation.
12. State the importance of Staffing in management.
13. What are the advantages of Delegation of Authority?
14. Discuss the importance of Communication in Management.
15. State the difference between Management and Administration.