**BBA 3rd Semester (Honours) Examination, 2019**

**Subject: Computer Fundamentals and Applications**

**Paper: BBA-3·4**

**Time: 2 Hours**                                         **Full Marks: 40**

*The figures in the margin indicate full marks.*

*Candidates are required to give their answers in their own words*
*as far as practicable.*

## Group - A

Answer any four questions.                                         5×4=20

1. Write the booting procedure.

2. Explain the process of "mail marge" in MS-Word.

3. State differences among internet, intranet and extranet.

4. How will you rotate a big picture in a 2-column formatted word file?

5. Explain the URL:
   http://www.stories.com/Mark Twain/m.htm

6. Distinguish between analog and digital computers.

## Group -B

Answer any two questions.                                         10×2=20

7. (a) Convert 111·01 binary number to its decimal equivalent number.

   (b) Convert 1734 decimal number to its octal equivalent number.

   (c) Convert a hexadecimal number 2DA8 to its decimal equivalent number.

**Please Turn Over**

8.   (a) You have a word file. The text in the file is written in 2-column format. You wish to insert a big picture in file along the entire width of the page so that the picture will be placed at the beginning of the page and then the 2-column format text will be present on the same page. How will you do this? You are prohibited to rotate the picture to place it in any one of the columns.

(b) How do you add Hyperlink to a text in PowerPoint presentation?

9.   (a)  Draw a flow chart to find the roots of a quadratic equation.

(b)  How is an operating system loaded in a personal computer?

10.  (a) Describe the various classifications of programming languages.

(b) What is the function of a cache memory?