

BBA 3rd Semester (Honours) Examination, 2023 (CBCS)

Subject : Computer Fundamentals and Applications

Course : BBA-3.4

Time: 4 Hours

Full Marks: 80

The figures in the margin indicate full marks.

*Candidates are required to give their answers in their own words
as far as practicable.*

Answer Question No. 1 and any five from the rest.

1. Answer any ten questions:

2×10=20

- (a) Define the functions of CHKDSK.
- (b) Differentiate between WINDOWS 98 and WINDOWS XP.
- (c) What are the characteristics of second-generation language?
- (d) State the bases of the following number system — Binary, Decimal, Octal, Hexadecimal.
- (e) State the functions of Operating System.
- (f) State the purpose of using TALLY software.
- (g) State the basic function of DTP software.
- (h) Write the full forms of — HTTP, URL, FTP, DNS.
- (i) Express gigabyte, megabyte in terms of bits.
- (j) Name any two input devices and state the functions of those two.
- (k) List out different symbols of flowchart.
- (l) What is Hypertext?
- (m) What are the basic functions of CPU?
- (n) State the characteristics of machine level language.
- (o) Add the binary number, 1111 to the binary number, 1011.

Practise

2. State the functions of TCP and IP protocols.

6×2

3. Draw a flowchart to reverse a four-digit number.

12

4. (a) Differentiate between primary and secondary memories.

(b) State the functions of FORMAT command.

6+6

5. Convert the decimal number 46729 to the number system with base 2, base 8 and base 16. 4+4+4

6. (a) Suppose that the MS-WORD software in your computer does not show Equation tool. How will you bring the Equation tool in your MS-WORD?

(b) How will you bring a picture across the total width of a double-column word file? 6+6

7. What do mean by conditional formatting in Excel? Give an example. 12

8. (a) Differentiate among Internet, Intranet and Extranet.

(b) How will you insert animation in your PowerPoint presentation? 6+6

9. State and describe the classification of computers. 12

10. State the steps of mail merge in MS-WORD. 12

based on size

ii ii purpose

ii ii arena

ii ii processing power

ii ii OS