

B.A. 2nd Semester (Honours/General) Examination, 2018 (CBCS)

Subject : Communicative English

Paper : AECC-2

X
Time : **2 Hours**

1 hr. 30 min

Full Marks: 50

The figures in the margin indicate full marks.

Candidates are required to give their answers in their own words as far as practicable.

Answer *all* the questions.

2×25=50

1. The mode of communication used for blind persons in *Braille* is
 - (a) Auditory
 - (b) Tactile
 - (c) Visual
 - (d) Haptic
2. Which of the following expressions is unacceptable in formal communication?
 - (a) I cannot decipher your words of advice.
 - (b) I cannot comprehend what you are advising.
 - (c) I care a hang for your advice.
 - (d) I am not attuned with your advice.
3. 'Silent reading' is a form of
 - (a) Inter-personal Communication
 - (b) Group Communication
 - (c) Intra-personal Communication
 - (d) Non-verbal Communication
4. We generally use 'Don't' for 'Do not' when we
 - (a) draft a legal document.
 - (b) set question papers.
 - (c) use English in a formal situation.
 - (d) use English in an informal situation.
5. The fastest way of reading a newspaper is
 - (a) reading through the front page.
 - (b) reading between the lines.
 - (c) reading every report from top to bottom.
 - (d) reading the headlines quickly.
6. How should one respond when someone says 'How do you do? '?
 - (a) I am in real trouble. Please help me.
 - (b) That is none of your business.
 - (c) I am doing really well. Thank you.
 - (d) How do you do?

Please Turn Over

7. Which of the following expressions cannot be considered to be a form of Phatic Communication?
- (a) Hey, where were you last week? (b) Hello!
- (c) Good morning! (d) What's up?
8. In normal circumstances, someone 'bows' to show
- (a) dissent (b) disagreement
- (c) respect (d) pride
9. Written communication should be used when
- (a) there is urgency.
- (b) there is little time urgency.
- (c) the communicator needs immediate feedback.
- (d) the message to be delivered is not important.
10. What should the speaker do to be intelligible if the listener fails to detect the pronunciation of the speaker?
- (a) Try to speak in a more elegant manner.
- (b) Try to explain or translate every word in the language the audience understands.
- (c) Try to speak slowly and audibly using simple expression and effective body language.
- (d) None of the above
11. A teacher lecturing on the Importance of National Integration in a class is an example of
- (a) Intra-personal Communication (b) Non-verbal Communication
- (c) Group Communication (d) Inter-personal Communication
12. To be a good listener, what one needs to do is
- (a) to be patient and attentive. (b) to be free of bias against the speaker or the issue
- (c) to be empathetic to the speaker. (d) All of the above
13. What could hamper effective communication?
- (a) Excessive use of jargon in speech (b) Cultural differences
- (c) Lack of attention (d) All of them

14. If an interviewer questions or doubts any of the answers of the interviewee, during an interview board he should the interviewer respond?
- (a) I am sure that my answer is right.
 - (b) Yes Sir, you are right. I am wrong.
 - (c) I think I am to the point, but since you disagree, I will explore this issue further.
 - (d) I challenge you! Prove me wrong!
15. Which of the following Communication methods is better than the others in terms of quick transference meaning?
- (a) Face-to-face conversation
 - (b) e-mails
 - (c) Writing letters
 - (d) Writing blogs
16. What should one normally avoid when appearing for a job interview?
- (a) Wearing casual outfits
 - (b) Speaking in a loud voice
 - (c) Standing with hands in the pocket
 - (d) All of the above
17. If one is writing a letter to a person unknown to her/him, the closing form she/he should use is
- (a) Yours faithfully
 - (b) Yours lovingly
 - (c) Yours affectionately
 - (d) Yours ever
18. A Group Discussion is normally arranged to observe a candidate's
- (a) Intellectual merit
 - (b) Leadership quality
 - (c) Political knowledge
 - (d) Voice quality
19. If the last sentence of a letter starts with 'Thanking you', which punctuation should be put at the end of it?
- (a) A fullstop (.)
 - (b) A comma (,)
 - (c) A semicolon (;)
 - (d) A colon (:)
20. If someone is congratulated for some achievement by his or her colleague, what should the response be?
- (a) Please don't mention it
 - (b) Thanks
 - (c) It's entirely my pleasure
 - (d) I am happy
21. A newspaper reporting should be done in
- (a) passive voice and active structures.
 - (b) future tense and active structures.
 - (c) past tense and passive structures.
 - (d) present tense and in indirect speech.

22. Which of these does not go with note-making?
- (a) Writing every word of an uttered speech (b) Using abbreviations
(c) Phonetic spelling (d) Jotting down points
23. Which of these is true about Summary writing?
- (a) Examples are to be omitted. (b) Every detail must be retained.
(c) Word limit must not be crossed. (d) The idea must be presented with adequate padding
24. To ask someone to move away from your path, you should say
- (a) Get out of my way (b) Excuse me
(c) What rubbish! (d) Are you blind?
25. To comprehend a passage having philosophical ideas, one should read it
- (a) hurriedly and in parts (b) casually and carelessly
(c) closely and carefully (d) with a summary